

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** South Wraxall Village Hall, Bradford on Avon, BA15 2SE  
**Date:** 24 January 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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**Please direct any enquiries on these minutes to:**

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**In Attendance:**

**Wiltshire Councillors**

Cllr Jim Lynch (Chairman), Cllr Trevor Carbin (Vice-Chairman) and Cllr Johnny Kidney

**Wiltshire Council Officers**

Peter Dunford – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer  
Emma Drage – Local Youth Facilitator

**Town and Parish Councillors**

Holt Parish Council – Andrew Pearce  
South Wraxall Parish Council – Mark Careo

**Partners**

Dorset and Wiltshire Fire & Rescue Service – Andy Green

**Total in attendance: 20**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed everybody to the South Wraxall Village Hall and introduced the Area Board members.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Sarah Gibson – Wiltshire Council.</p>
3	<p><u>Minutes</u></p> <ul style="list-style-type: none"> <li>• <b>The Minutes of the Area Board meetings held on the 22 November 2017 were signed as the correct record.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>Wiltshire Rural Music School grant application – Cllr Trevor Carbin.</p>
5	<p><u>Chairman’s Announcements</u></p> <p>The Following Chairman’s Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Office of Police and Crime Commissioner – precept consultation</li> </ul>
6	<p><u>Welcome to South Wraxall</u></p> <p>Mark Caroe - Chairman, South Wraxall Parish Council welcomed the Area Board to South Wraxall.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That South Wraxall had a relatively low crime rate, with a population of 400 people.</li> <li>• Parish issues included the two road junctions on the B3109 that ran through the village. It was felt that both junctions were hazardous, with the Wildcross junction particularly hazardous with overgrown hedges.</li> <li>• That the road surface was very poor in places. <i>This was noted, and would be brought up at the CATG meeting.</i></li> </ul>

	<ul style="list-style-type: none"> <li>• That the village would like to see village road gates installed, and would like to install “Warning Horses” signage around the parish.</li> </ul> <p>The Chairman thanked Mark Caroe for his presentation.</p>
7	<p><u>Partner Updates</u></p> <p>The following Partner Update contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police – Inspector Andy Fee presented the written report</li> <li>• Wiltshire &amp; Dorset Fire and Rescue Service</li> <li>• NHS Wiltshire</li> <li>• HealthWatch Wiltshire</li> </ul>
8	<p><u>Staverton Flood Risk</u></p> <p>Andy Green - Dorset &amp; Wiltshire Fire and Rescue gave a presentation that highlighted the flood risks to the public at Staverton, and the proposal for flood gates to be installed at four key points to stop motorists from ignoring the current signage and temporary measures to close the local flooded roads.</p> <p>Dorset &amp; Wiltshire Fire and Rescue Service believed that a permanent and sustainable solution needed to be found before there was a loss of life.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That flood water in the Holt Cut can be waist deep and swift moving.</li> <li>• DWFRS defines swift water as movement / flow over 4mph, or walking pace. This flow is enough to sweep your feet from under you.</li> <li>• Floods also bring large amounts of debris within the flow both floating and submerged.</li> <li>• Phone Signals in this area are poor</li> </ul> <p>The proposed solution</p> <ul style="list-style-type: none"> <li>• Gate 1 – located beyond the Tollgate Public house on the B3106 and in a position to allow access to local farm land. Span approximately 5.15m.</li> <li>• Gate 2 – located at the bottom of the B3106 in close proximity to the</li> </ul>

	<p>traffic lights. Approx span 8m.</p> <ul style="list-style-type: none"> <li>• Gate 3 – located at Forewoods common crossroads, causeway junc with B3107. Located beyond gated farmers access. Approx span 9.9m.</li> <li>• Gate 4 – located at the Cereal partners site before the bridge by the traffic lights. Approx span 9.2m.</li> </ul> <p>It was agreed that the Bradford on Avon Area Board would facilitate a meeting of all interested parties, with the hope of getting the proposal agreed and implemented.</p> <p>The Chairman thanked Andy Green for attending the meeting.</p>
9	<p><u>Community Grant Scheme</u></p> <p>The Area Board considered eight applications for grant funding:</p> <p><b>Decision</b>  <b>Winsley Cricket club awarded £2,500 towards a septic Tank.</b></p> <p><b>Decision</b>  <b>Bradford on Avon Cycling Festival awarded £2,000 towards a Cycling Festival event in July 2018.</b></p> <p><b>Decision</b>  <b>Wiltshire Rural Music awarded £1,000 towards a Holt Makes Music project to be delivered in March 2018.</b></p> <p><b>Decision</b>  <b>Councillor Led bid from Cllr. Sarah Gibson awarded £1,250 towards the Home Run app school travel research.</b></p> <p><b>Decision</b>  <b>Councillor led bid from Cllr. Sarah Gibson awarded £1,000 towards a car parking study for Bradford on Avon.</b></p> <p><b>Decision</b>  <b>Councillor led bid from Cllr Sarah Gibson awarded £1,275 towards coach friendly status signs.</b></p> <p><b>Decision</b>  <b>Councillor Led bid from Trevor Carbin awarded £1,000 to purchase additional litter- picking equipment.</b></p> <p><b>Decision</b>  <b>Councillor led bid from Trevor Carbin awarded £500 towards the Staverton Reed Beds project.</b></p>

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Updates from Working Groups:

Community Area Transport Group  
Councillor Sarah Gibson

**Decision**

- **The Minutes of the Bradford on Avon Community Area Transport Group meeting held on the 13 November 2107 were signed as the correct record.**

Local Youth Network  
Councillor Trevor Carbin/ Emma Drage

**Decision**

- **The Minutes of the Bradford on Avon Local Youth Network Management meeting held on the 9 January 2018 were signed as the correct record.**

The LYN Management Group recommends approval of a youth grant application from Broughton Gifford and Holt Youth Work project towards the running costs of the Holt Youth Club in 2018.

**Decision**

- **Agreed**

Health and Wellbeing Group  
Councillor Johnny Kidney

**Decision**

- **The Minutes of the Bradford on Avon Health and Wellbeing Group held on 15 September 2017 were signed as the correct record.**

The Health and Wellbeing Group recommends approval of an application from Bradford on Avon Library for £200 to establish Wellbeing Wednesdays.

**Decision**

- **Agreed**

11	<p><u>#cleanupWilts supporting the Great British Spring Clean 2018</u></p> <p>The Community Engagement Manager introduced the 2018 Great British Spring Clean, an initiative by Wiltshire Council in conjunction with Keep Britain Tidy to engage communities in cleaning up their environment and to get involved in community litter picking events across the weekend of 2- 4 March 2018 and thereafter.</p> <p>A short film “Clean up Wilts” was shown, highlighting Wiltshire Council’s new initiative to reduce litter dropped in Wiltshire by residents and visitors, reduce fly-tipping in the county and make dropping litter an ethical issue. The campaign looked to change attitudes through education and encourage behavioural change.</p> <p>Promotional materials would be circulated when available and interested communities were encouraged to register their event in good time, to allow waste collection arrangements to be made.</p>
12	<p><u>Date of Next Meeting</u></p> <p>Wednesday 7 March 2018 at Dorothy House Hospice in Winsley</p>